

Application for the review of a premises licence or club premises certificate under the Licensing Act 2003

Please read the following instructions first:

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

Name of applicant: Mr William Dell'Orefice – HDC Licensing Officer – Responsible Authority

Apply for the review of a premises licence under section 51 of the Licensing Act 2003 for the premises described below.

Premises or club premises details

Postal address of premises or, if none, ordnance survey map reference or description: The Lancaster Lounge 152 Main Street
Post town: Yaxley
Postcode (if known): PE7 3LB
Number of premises licence or club premises certificate (if known): HDC/PRE00890

Applicant details (tick which applies)

- a) A responsible authority (please complete (C) below) ☒

(C) Details of responsible authority applicant

Details of responsible authority applicant
Name: William Dell'Orefice – HDC Licensing Officer – Responsible Authority
Address: Pathfinder House, St Mary's Street, Huntingdon PE29 3TN
Telephone number: 01480 387075
Email address: licensing@huntingdonshire.gov.uk

This application to review relates to the following licensing objective(s) - please tick one or more boxes

1. The prevention of crime and disorder ☒
2. Public safety ☒
3. The prevention of public nuisance ☒
4. The protection of children from harm ☒

Please state the ground(s) for review (please read guidance note 2):

The premises has attracted multiple complaints in the 18 months since grant of licence and has been found to be in breach of licensing conditions during inspections, the most recent being 08/09/2025. The premises has previously been served a Section 19 Closure Notice for unlicensed activity and on the 08/09/2025 inspection evidence was also found showing further unlicensed activity.

Please provide as much information as possible to support the application (please read guidance note 3):

Following a hearing to determine the application after public objections were received, The Lancaster Lounge Ltd was granted a new premises licence by the Licensing Sub-Committee on 13/03/2024. Mr Domenico Ricciardi is the sole director of the limited company. The granted licence was subject to additional conditions, including those agreed with the Police Licensing Officer.

On 11/06/2025 a Section 19 Closure Notice was issued to the premises for continuing to sell alcohol for consumption off the premises despite being informed in April 2025 that the premises was not licensed to do so. The Section 19 Closure Notice ceased to have effect once the Minor Variation application was granted

On 02/07/2025 a Minor Variation application was granted to allow 'off-sales' on the licence following a government change to allow the granting of minor variations following the ending of temporary easements brought in during the Covid-19 pandemic.

On 06/08/2025 a Vary Designated Premises Supervisor (DPS) application was granted naming Mr Domenico Ricciardi as the DPS.

Throughout this period, formal licensing inspections/visits have been conducted alongside partners (Police & Environmental Health) on 4 occasions. On each occasion, advice has been given to the Premise Licence Holder to assist in promoting the licensing objectives. Further informal advice and information has been provided to the premises via email and telephone calls. Despite these interventions, complaints and incidents have still occurred.

Since the licence was issued in March 2024, the licensing team have been made aware of 25 complaints detailing music noise, human noise, ASB, public urinating, fighting, broken glasses, general public nuisance, lighting of fireworks, and other general discontent. Most of these complaints have not been substantiated due to a lack of supporting evidence. However, it is of concern that a single premises has attracted such a high volume of complaints in 18 months of operation.

Most recently, the licensing team have received 4 complaints in relation to the August Bank Holiday weekend, particularly an Ibiza Sessions event organised by the premises on 24/08/2025. The complaints detail the setting off of fireworks in the garden, which caused the complainant's great distress. The complainants also detail alleged drug use, over capacity in the venue, music disturbance, fighting and general anti-social behaviour.

A licensing inspection was conducted alongside the PC Hawkins from Cambridgeshire Constabulary on 08/09/2025 to discuss these complaints. During the inspection it was discovered that the premises were in breach of the following conditions:

1. A risk assessment will be done to assess the requirement to employ SIA door supervisors. This risk assessment will take into consideration information and advice provided by the local police. A copy of this risk assessment will be made available to the Police and Licensing Authority on request.

- a. No written risk assessment has been conducted for the premises in general and no regard was given to the potential need for SIA door supervisors for the specific Ibiza Sessions event which attracted between 150-200 people.
2. All staff must complete welfare and vulnerability training. This is to include 'Ask for Angela' Scheme (as long as it is still in operation). The training is to be carried out at least once every 12 months and written records of the training must be kept for inspection by Cambridgeshire Police or an authorised officer of a responsible authority
 - a. No proof of staff completing this training was provided.
3. All staff will undertake responsible alcohol sales training prior to engaging in the sale of alcohol. Refresher training will be carried out at least once every 6 months. Fully auditable training records should be maintained for all staff in respect of the sale of alcohol. These will be made available for inspection upon request to the Police and all other Responsible Authorities.
 - a. Not all staff have been trained
 - b. The training provided is very basic and requires further input and information
 - c. No evidence of being completed every 6 months
4. The Licence Holder shall ensure that all staff will undertake training in their responsibilities in relation to the sale of alcohol, particularly with regard to drunkenness and underage persons.
 - a. No specific training given, only on Challenge 25 principles
5. Records will be kept of training and refresher training.
 - a. Staff training records incomplete
6. A register of refused sales shall be kept and maintained on the premises
 - a. Register is not used regularly
7. The external customer area will not be used after 23:00 on any day
 - a. CCTV footage shows a large number of customers still in the external area as late as 2345hrs, with the DPS present and making no attempts to have customers leave the area.

In addition to the breach of conditions above, the premises have also continued to serve alcohol after the permitted time of 2300hrs. CCTV footage shows pints being poured and served by staff at 2307hrs. A card reader can be seen in the footage. The DPS is nearby when this is occurring.

It is apparent through the sheer volume of complaints, the ongoing lack of compliance with the conditions and the two incidents of unlicensed activity that the premises is not actively ensuring the promotion of the licensing objectives. I believe that is necessary for a review of the premises licence to occur to consider the following:

1. Removal of Mr Domenico Ricciardi as the DPS

- a. Mr Ricciardi is unable to balance the demands of running the premises as the licence holder/business and being the DPS responsible for the sale of alcohol. He has also demonstrated a lack of knowledge or understanding of what the licence permits and its conditions.

2. Restriction on the time that customers are allowed access to the external area

- a. The current restriction is until 2300hrs, the same time as the permitted activities on the licence, which provides no real benefit. A further restricted time, i.e 2100hrs, would promote the prevention of public nuisance by reducing the number of people in the garden and the potential for noise nuisance.

3. Restricting live music from being played in the external area

4. Requiring SIA Door Supervisors on a Friday and Saturday

Have you made an application for review relating to the premises before?

Yes ☐ No ☒

If yes, please state the date of that application:

If you have made representations before relating to the premises please state what they were and when you made them:

1. I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate ☒
2. I understand that if I do not comply with the above requirements my application will be rejected ☒

It is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the Licensing Act 2003 to make a false statement in, or in connection with, this application.

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All personal information that you provide us is managed in accordance with our Privacy Policy. Please visit the [Privacy Notice for Community- Regulation and Enforcement](#) on our website where you can find out information about how we handle your information and your rights of access.

Signatures (please read guidance note 4)

Signature of applicant or applicant's solicitor or other duly authorised agent (please read guidance note 5). If signing on behalf of the applicant please state in what capacity.

Signature: [REDACTED]

Date: 10/09/2025

Capacity: Licensing Officer

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 6):

Post town:

Postcode:

Telephone number:

If you would prefer us to correspond with you using an email address: Yes ☐

Notes for Guidance

1. A responsible authority includes the local police, fire and rescue authority and other statutory bodies which exercise specific functions in the local area.

2. The ground(s) for review must be based on one of the licensing objectives.
3. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
4. The application form must be signed.
5. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

This is the address which we shall use to correspond with you about this application.